

## JOB DESCRIPTION

**POSITION TITLE:** 3<sup>rd</sup> Cook Pastry

### RESPONSIBILITIES:

- Prepare all aspects of pastry production for banquets and outlets throughout the hotel, according to hotel standards and sanitation practices.
- Prepare food items for customers using a quality predetermined method in a timely and consistent manner with the minimum of wastage possible.
- Regular attendance in conformance with standards, which may be established from time to time, is essential to the successful performance of this position.
- Due to cyclical nature of the industry, employees may be required to work varying shifts due to the needs of the business within the hotel.
- Attend all meetings, training sessions, and meetings required.
- In addition, daily cleaning and inventory of walk in, storage and refrigerators for stock rotation and cleanliness.
- Ensure all equipment in work area is properly cleaned.
- Report any equipment in need of repair to Chef.

### KNOWLEDGE AND SKILLS NEEDED

- Must possess strong pastry skills to be able to function under own initiative.
- Production of breakfast goods, cakes, pastries, and desserts are all critical to this position.
- Ability to read recipes and follow their instructions is paramount.
- Must be able to speak, read and write English.
- Requires good communication skills, both verbal and written.

### QUALIFICATIONS

- Must be Food Safe certified
- Must be available to start work early morning shifts
- Completion of a recognized pastry program a necessity
- Pastry Second Cooks ideally, but not ultimately, are required to have a minimum of two years' experience in comparable four diamond hotels or restaurants
- High school or equivalent education is required.
- Ability to obtain and / or maintain any provincial and federal licenses, certificates or permits.
- All employees must maintain a neat, clean, and well-groomed appearance as per hotel standards.

**APPLY:** Please submit your cover letter and resume to Human Resources via email at [resumes@wallcentre.com](mailto:resumes@wallcentre.com).