

## JOB DESCRIPTION

### HEALTH CLUB ASSOCIATE

The candidate for this role will have excellent grooming and personal presentation, a friendly personality and a "can do" attitude. The candidate must possess excellent customer service and communication skills, both verbal and written. This is the ideal position for someone who has a passion for hospitality and enjoys working in a fast paced environment.

#### Responsibilities:

- Welcoming and registering guests to the fitness center.
- Tracking all registrations and charging appropriately.
- Checking membership cards for expiry and renewing as appropriate.
- Answering any and all questions about the hotel and facilities.
- Testing the water in the pool and Jacuzzi.
- Being able to design a basic fitness program.
- Maintain the fitness equipment in working order and cleanliness.
- Loading and unloading the towel bin in the loading area.
- Constant maintenance of changing rooms and weight rooms for organization and cleanliness.
- Other duties as assigned by the Health Club Supervisor.

#### Qualifications:

- Must be available to work evening and weekend shifts a flexible schedule is required.
- Excellent guest service skills are required.
- Must be able to speak, read, write and understand English, a second language is an asset.
- Must have strong communication skills, both verbal and written.
- Walking and standing are required for up to 5 hours, you must be able to exert a well-paced mobility to get to other departments in the hotel on a timely basis.
- Must be able to lift up to 30 lbs. occasionally.
- Basic computer/ office equipment skills.
- Knowledge of fitness equipment is an asset.
- Must have First Aid training or willing to take the training within a month of being hired.
- A pool course is an asset.

**APPLY:** Please submit cover letter and resume to our Human Resources Department at [resumes@wallcentre.com](mailto:resumes@wallcentre.com)