

JOB OPPORTUNITY

VALET

RESPONSIBILITIES:

- In a safe manner, drive guest vehicles to and from the courtyards and the valet guest parking area.
- Follow departmental procedures for securing guest vehicles in the parkade, and proper recording of information for identification of guest vehicle.
- Act as a first point of contact for concierge questions about the hotel and its surrounding attractions
- Smile, welcome and make guests feel that they belong to the Sheraton family.
- Demonstrate and promote the Sheraton Core Values.
- Recognize repeat guests and acknowledge their continued patronage.
- Start and continue conversations with guests when they are in and around the valet area.
- Maintain an organized, clean and orderly lobby and courtyard areas.
- Promote the hotel outlets and facilities.
- Assist incoming and outgoing guests with their luggage in and out of vehicles as requested.
- Maintaining a clean and professional personal appearance.
- Other duties as assigned by the Bell Services Supervisor, Bell Captain or Lead Bell Person.

QUALIFICATIONS:

- Must have valid class 5 British Columbia driver's license and clean drivers abstract.
- Must be able to drive both automatic and standard vehicles.
- Must be able to work varying shifts – early morning starts, late night finishes.
- Must be able to lift up to 75 lbs. on a regular and continuous basis.
- Must be able to speak, read and write English, a second language is an asset.
- Must possess exceptional communication skills.
- Must be able to stand and exert well-paced mobility for up to 8 hours in length, some running required.
- Must be able to push and pull carts and equipment weighing up to 250 lbs. on a regular and continuous basis.
- Must be able to work in all weather conditions.
- Must be able to handle high volume and stressful situations.

APPLY: Please email your cover letter and resume to Human Resources at resumes@wallcentre.com. All internal candidates should submit an internal application form (signed by your department head).